

Heating & Cooling Industry

Business Overview



This business is a leading provider of HVAC services at *JA BizTown*.

<p style="text-align: center;">CEO</p> <ol style="list-style-type: none"> 1. Submits loan application. 2. Signs all business payroll checks. 3. Oversees business operations and makes business decisions. 4. Works with employees to determine pricing of products. 5. Signs Insurance Policy and Rental Agreement. 6. Completes the Business Improvement Plan. 7. Works with Sales Associate(s) to reorder additional inventory, if needed. 8. Prepares and gives speech at the Opening Town Meeting, if time permits. 	<p style="text-align: center;">CFO</p> <ol style="list-style-type: none"> 1. Obtains bank loan. 2. Inputs employee payroll information. 3. Prints and distributes employee payroll checks. 4. Makes business expense payments. 5. Makes business deposits and tracks loan payoff progress.
<p>COMFORT CONSULTANT</p> <ol style="list-style-type: none"> 1. Distributes supplies received from the Supply Center. 2. Sells Corporate HVAC Units to each business CEO. 3. Completes financial paperwork with customer once approved. 4. Conducts temperature audit of each business and reports areas of improvement to business CEO. 5. Provides excellent service. 	